

**LORETO DAY SCHOOL DHARAMTALA**  
**(AFFILIATED TO CISCE)**

**LOWER - NURSERY ADMISSION - 2026 - 2027**

Application Form for admission to Lower - Nursery for girls born between 01.04.2022 and 31.03.2023 will be available online from Tuesday, 1<sup>st</sup> July, 2025(4pm) to Sunday, 20<sup>th</sup> July, 2025 (4pm) and can be downloaded with an online payment of Rs 800/-

Last date for submission of online applications is 20.07.2025

For any problem faced in filling up the Application form, kindly contact the school office (Monday to Friday 8.30am to 3pm). The School office contact number : 2212-7560 / 2212-7923.

**Procedure for applying:**

1. The Filled in Application must to be downloaded and a print out of it should be dropped in the "Drop Box" placed in the school premises, from Thursday, 3<sup>rd</sup> July, 2025 to Wednesday, 23<sup>rd</sup> July, 2025. (Monday to Saturday between 8.30am to 3pm).
2. The following Documents must be attached to the hardcopy of the above mentioned printout in the order, mentioned below.
  - a) The Online Application Form must be filled according to the Child's Corporation Birth Certificate. (Child's name, Parents' name and Date of Birth)  
Kindly give correct and local contact numbers while filling up the application form which will be available to receive calls and sms.
  - b) PROOF OF RESIDENTIAL ADDRESS (A photocopy of the Parent's Aadhar Card / House Rent Bill / Voter's ID Card / Electricity Bill).
  - c) PHOTO COPY OF THE CORPORATION BIRTH CERTIFICATE AND HOSPITAL DISCHARGE CERTIFICATE OF THE CHILD (As Proof of the child's Date Of Birth).
  - d) A LETTER FROM THE PARISH PRIEST AND A PHOTOCOPY OF THE CHILD'S BAPTISM CERTIFICATE IS MANDATORY FOR ALL CATHOLIC CANDIDATES.
  - e) ONE FAMILY PHOTOGRAPH OF THE CHILD WITH BOTH PARENTS (8cm X 6cm).
  - f) OCCUPATION AND INCOME PROOF OF BOTH PARENTS.
  - g) SUPPORTING DOCUMENTS, IF THE CANDIDATE IS LISTED AS SC/ST/OBC/ MBC.
  - h) FOR AN ADOPTED CHILD, SUPPORTING DOCUMENTS SHOULD BE SUBMITTED.
  - i) PHOTOTCOPY OF THE CHILD'S IMMUNIZATION CARD SHOULD BE SUBMITTED.
  - j) PHOTOCOPY OF THE CHILD'S AADHAR CARD SHOULD BE SUBMITTED (IF AVAILABLE).

**KINDLY NOTE: ONLY THOSE CHILDREN BORN BETWEEN 01.04.2022 AND 31.03.2023 WILL BE CONSIDERED.**

**THE SCHOOL WEBSITE (www.loretodharamtala.in) SHOULD BE CHECKED ON THURSDAY, 31<sup>ST</sup> JULY, 2025 AT 4PM FOR THE LIST OF SELECTED CANDIDATES FOR THE INTERACTIONS AND FOR THE DATES OF THE INTERACTION SESSIONS.**

**PREFERENCE WILL BE GIVEN TO CHRISTIAN STUDENTS.**

**Admission to Loreto Day School, Dharamtala is finalized in accordance with our Admission policy and is conducted in a fair and transparent manner by the Management.**

**No outsider or 3<sup>rd</sup> party is involved in the process and parents are requested to immediately report the matter to the school authorities if anyone approaches them with the offer of procuring admission for their wards in this institution through unjust means.**

*S. Seal*  
Thanking you,  
Mrs. S. Seal

**PRINCIPAL**  
**LORETO DAY SCHOOL**  
**DHARAMTALA**  
**169, LENIN SARANI**  
**KOLKATA - 700 013**